**REVIEW REPORT**

**Sprint 4, 22/11/2024 – 28/11/2024**

**Group ID:** **8**

**Project name**: T-2Hand

**Prepared by:** **Trần Đan Huy**

**Present members:**

22127377 – **Lâm Sỹ Tân** *Leader*   
22127163 – **Trần Đan Huy**  
22127444 – **Trần Thị Cát Tường**  
22127026 – **Ôn Gia Bảo**

22127074 – **Võ Hoàng Đức**

* All members attended.
* **Meeting date:** 27/11/2024- 9:00 PM

# WORK REVIEW

| **Item** | **Description** | **Responsibility** | **Due date** | **Completion level** |
| --- | --- | --- | --- | --- |
| 1 | . Deployment of SAD | Trần Thị Cát Tường | 8:00 PM -27/11/2024 | 100% |
| 2 | Implementation view of SAD | Võ Hoàng Đức | 8:00 PM -27/11/2024 | 100% |
| 3 | Introduction, Figma prototype, Guest page of GUI prototype: | Lâm Sỹ Tân | 8:00 PM -27/11/2024 | 100% |
| 4 | Seller page, Admin page of GUI prototype | Ôn Gia Bảo | 8:00 PM -27/11/2024 | 100% |
| 5 | Buyer page of GUI prototype, Revised SAD | Trần Đan Huy | 8:00 PM -27/11/2024 | 100% |
| 6 | Front End Implementation | Trần Thị Cát Tường  Võ Hoàng Đức | 8:00 PM -27/11/2024 | 55% |
| 7 | Back End Implementation | Trần Đan Huy  Ôn Gia Bảo  Lâm Sỹ Tân  Võ Hoàng Đức | 8:00 PM -27/11/2024 | 10% |
| 8 | Document Training | All | 8:00 PM -27/11/2024 | 100% |
| 9 | Report | Trần Đan Huy | 10:00 PM-28/11/2024 | 100% |

**2. FULL EVALUATION**

1. **What went well ?**

* UI-related topics and products are nicely produced.
* The additional documentation training sessions helped team members improve their understanding of the overall content, knowledge, as well as formatting, grammar, and word usage.
* All members completed their tasks effectively and on time.
* The team worked actively and achieved high productivity in completing the tasks.
* Team members interacted well, supported each other, and helped resolve any issues that arose to ensure the work was completed.
* The architecture documentation has been updated and supplemented to be completed.

1. **What went wrong ?**

* As the course is nearing its conclusion, each team member has different subjects with varying project requirements, resulting in a significant workload for each individual. This may lead to delays in progress compared to the initial plan.
* Due to the tight time frame for Sprint 4, while the interface design required quick completion, this led to some important details being overlooked or the design remaining unfinished.

1. **What problems and what caused the problem ?**

* Team members need to reorganize their schedules and plan their other course projects in detail to ensure they have enough time and focus to execute the software project in the most professional and efficient manner.
* To address the tight time frame in Sprint 4, the team can create a detailed plan, assign tasks effectively, and monitor progress regularly. Additionally, maintaining close communication within the team and prioritizing the completion of key features first will help ensure both quality and timely delivery of the work.

1. **What can be done differently in the next sprint to improve the project ?**

* The time should be calculated more efficiently to address the workload issues between courses this semester.
* Additional training sessions on documentation should be organized to help members gain a better understanding and mastery of the materials.
* Enhance interaction among members in discussing common issues to arrive at the most effective solutions based on mutual agreement.
* Accelerate the progress of the project to complete tasks ahead of the planned deadlines

1. **What lesson could we learn ?**

* The team needs to handle large workloads with good communication and time management.
* All issues must be thoroughly discussed before reaching a consensus for the entire team to follow.
* Members have acquired skills in using interface design tools.
* A more detailed plan should be made, and progress should be regularly monitored to evaluate whether the products built by the team members meet the requirements. If not, members should continue to improve and produce better results..

# SUMMARY

Sprint 4 lasted only one week, making the execution time quite tight. In addition to this project, team members also had to complete assignments for other courses, which slightly affected the progress. However, each member made a great effort to perform their tasks and responsibilities effectively. The architecture document was updated and supplemented with all the necessary content to ensure its completion. At the same time, the team successfully developed and designed the user interface prototype document, marking an important milestone in the progress of the project.